



U.S. General Services Administration

FEDERAL SUPPLY SERVICE

AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is www.gsaadvantage.gov.

874 MISSION ORIENTED BUSINESS INTEGRATED SERVICES (MOBIS)

Contract Number: **GS-10F-0271T**

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at www.fss.gsa.gov

Period Covered by Contract: 06/11/2007 to 06/10/2012



INTERNATIONAL MANAGEMENT AND CONSULTING, LLC

10529 Old Court Rd.

Woodstock, MD 21163-1111

Phone Number: 410-505-4666

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<http://www.consultimc.com>

Business Size: Small

TABLE OF CONTENTS

[CUSTOMER INFORMATION](#)

[LABOR CATEGORY DESCRIPTIONS](#)

[PRICING](#)

CUSTOMER INFORMATION

- 1a. Table of awarded special item number(s)
874-1 Consulting Services
874-7 Program Integration and Project Management Services
- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. See Pricing below.
- 1c. A description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services are provided below.
2. Maximum order: \$1,000,000 per Special Item Number
3. Minimum order: \$300.00
4. Geographic coverage (delivery area): CONUS.
5. Point(s) of production (city, county, and State or foreign country).
10529 Old Court Rd, Woodstock, MD 21163-1111
6. Prices listed are net.
7. Quantity discounts. NA
8. Prompt payment terms. NA
- 9a. Government purchase cards are accepted at or below the micro-purchase threshold.
- 9b. Government purchase cards are accepted above the micro-purchase threshold.
10. Foreign items (list items by country of origin). NA

11a. Time of delivery. (Contractor insert number of days.) 15 days from receipt of PO to date of delivery.

11b. Expedited Delivery. Contact the Contractor for information.

11c. Overnight and 2-day delivery. Contact the Contractor for rates for overnight and 2-day delivery.

11d. Urgent Requirements. Contact the Contractor for information.

12. F.O.B. point(s). Destination.

13a. Ordering address(es). Same as contractor address above.

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).

14. Payment address(es). Same as contractor address above.

15. Warranty provision. NA

16. Export packing charges, if applicable. NA

17. IMC confirms they will accept the government commercial credit card for purchases over the micropurchase threshold (\$3000).

18. Terms and conditions of rental, maintenance, and repair (if applicable). NA

19. Terms and conditions of installation (if applicable). NA

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). NA

20a. Terms and conditions for any other services (if applicable)

21. List of service and distribution points (if applicable). NA

22. List of participating dealers (if applicable). NA

23. Preventive maintenance (if applicable). NA

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). NA

24b. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services. The EIT standards can be found at:
www.Section508.gov/.

25. Data Universal Number System (DUNS) number. 135471741

26. International Management and Consulting, LLC is registered in the Central Contractor Registration (CCR) database. CCR Registration Number 56426997.

LABOR CATEGORY DESCRIPTIONS

Title: Principal

Position Description / Responsibilities:

Principal should have extensive experience in leading successful project delivery and the management of project teams. Must be able to manage multiple projects, manage and coordinate the staff and provide guidance and leadership to project delivery team. Acts as primary liaison with client and holds overall responsibility for project success including all strategic decisions. Principal is ultimately responsible for all project requirements and the presentation of deliverables to customer for review and final approval.

Education / Experience Requirements: Principal must have a **minimum of 10 years** experience in program and project management as well as the delivery of consulting and advisory services to customers in the Federal sector. Experience should be on the delivery of MOBIS related tasks and services focused on organizational transformation, change management, business process improvement and best practices. **A minimum of a Bachelor's degree in engineering, science, administration or business is required** and an advanced degree in business or law or equivalent experience is suggested.

Title: Project Manager

Position Description / Responsibilities:

Project manager should demonstrate ability to lead and manage project delivery on MOBIS related tasks. Project manager should have the capacity to fully manage project including management and supervision of staff, budget development and oversight, contract deliverables and client communications. Project managers must have a minimum of eight years of progressive experience in leading MOBIS projects. Project manager is responsible for oversight of day-to-day activities on project and responsible for the on-time, on-budget completion of project requirements. Project manager coordinates all project specific partners, affiliates and team members and reviews work products for

completeness and adherence to requirements. Additionally, delivers presentations and leads client meetings.

Education / Experience Requirements: Project managers must have a minimum of 8 years experience in program and project management as well as the delivery of consulting and advisory services to customers in the Federal sector. Of the 8 years program and project management experience, a minimum of 4 years experience directly managing projects and programs similar in scope to MOBIS related tasks is required. **A minimum of a Bachelor's degree in engineering, science, administration or business is required.**

Title: Manager

Position Description / Responsibilities:

All Managers should have extensive experience in the leading and delivery of projects related to MOBIS and MOBIS activities. Managers should demonstrate the ability to manage projects and project tasks, coordinate a project team and successfully complete projects within budget and schedule. Managers should have experience in all areas of project delivery and client management with increasing skills in project design, delivery, implementation and management. Managers are responsible for day-to-day activities and review of all work products to ensure customer satisfaction. Responsibilities include the delivery of presentations and coordination of client meetings.

Education / Experience Requirements: Managers must have a minimum of 6 years experience in leading and participating in MOBIS related tasks and projects. Strong computer skills and management skills are required and all managers must possess at least a Bachelors degree.

Title: Senior Business Analyst

Position Description / Responsibilities:

Senior Business Analyst has the primary responsibility of communicating and interfacing with the client. Must be able to meet with customers, lead and facilitate meetings, gather and develop business requirements and translate into working project plan for project delivery team. Senior Business Analyst is often a subject matter expert, focused on the delivery of specialized services or requirements that may be driven by customer's needs.

Education / Experience Requirements: Senior Business Analyst's will have a minimum of 8 years providing consulting and advisory services with at least 5 of those years focused in the Federal sector on MOBIS related tasks and projects. **A Bachelor's degree is required**, with specialization in either engineering, accounting, finance, business and/or administration.

Title: Senior Consultant

Position Description / Responsibilities:

Senior Consultants must have the ability to substantially contribute to project related tasks and lead certain areas of all MOBIS engagements. Must demonstrate the ability to guide and direct junior team members and understand the client defined requirements. Will require interface with clients on a day-to-day basis and support the completion of project related tasks. Will support and participate in client meetings, presentations and the preparation and delivery of project deliverables.

Education / Experience Requirements: Senior Consultants must have 5 years of progressive experience in participating and contributing to consulting and advisory projects, with a minimum of 3 years experience in one or more key areas related to the delivery of MOBIS related tasks and knowledgeable in all areas of project management, business process improvement and management consulting. **A Bachelor's degree is required.**

Title: Consultant

Position Description / Responsibilities:

Consultant's will support the completion of all project tasks within budget and time constraints. Should understand project requirements, contract requirements and be able to contribute to the successful completion of all deliverables. May interface with the client on a day-to-day basis and will support presentations, client meetings and the completion of project work.

Education / Experience Requirements: Consultants must have a minimum of 3 years professional experience with a minimum of 1 year providing consulting, accounting and/or advisory services to customers on MOBIS related tasks and activities. **A Bachelor's degree required.**

Title: Analyst

Position Description / Responsibilities:

Analyst should have strong written and computer skills and be able to support management and the project team in the completion of all project tasks. An understanding of the project scope and requirements is required and the ability to complete smaller tasks as assigned on budget and on schedule is required. The Analyst may interface with the client in a support position and will work with the project team to ensure all project tasks are completed on time. Will work to gain skills and experience necessary to deliver on MOBIS related projects and successfully lead client engagements.

Education / Experience Requirements: Analysts must have a Bachelor's degree, strong computer skills and strong written and communication skills. **A minimum of 1 year experience** is required.

Title: Administrative Support

Position Description / Responsibilities:

Administrative support personnel should show strong computer skills specifically the Office Suite of tools. Strong communication and client support skills required to interface with customer and provide information and feedback. Prepares visual, and narrative presentation materials and general meeting support. Additional support activities may include invoicing, collections, and general bookkeeping

Education / Experience Requirements: 2 years of professional experience supporting clients and client delivery teams in the delivery of projects and project related activities. **A Bachelor's degree or equivalent experience is required.**

PRICING

Labor Category	IMC MOBIS Approved Rate
Principal	\$ 259.92
Project Manager	\$ 215.63
Senior Business Analyst	\$ 215.41
Manager / National Account Rep	\$ 180.63
Senior Consultant	\$ 182.85
Consultant	\$ 130.69
Analyst	\$ 105.85
Admin Support	\$ 68.64

Rates Effective 6/1/2009 - 5/31/2010